

## STATE OF DELAWARE



### DELAWARE ASSOCIATION OF PROFESSIONAL ENGINEERS

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November 17, 2025

### **MINUTES – November 12, 2025 COUNCIL MEETING**

A meeting of the Council of the Delaware Association of Professional Engineers was held on Wednesday November 12, 2025 in hybrid format (at DAPE office, New Castle, DE and via Zoom).

The Roll call was taken and a quorum was declared.

Council Members Present:	D. Calloway, P.E.	V. Fazio, P.E.
	J. Jakubowski, P.E.	A. Kline, P.E.
	C. Lingenfelder, Esq.	S. McNatt, P.E.
	J. Puddicombe, P.E.	M. Rasmussen
	D. Reinhold, P.E.	M. Scarborough, P.E.
	M. Smith, P.E.	K. Tadler, P.E.
	T. Thomson, P.E.	

Council Members Absent:	D. Barbato, P.E.	A. Ingram
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DAG present:	N. Picollelli
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Staff present:	J. Wootten
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Meeting was called to order at 3:06 PM.

### **Open Forum**

Members of the public present: M. Cannata and M. Bulla

### **Minutes of the October 8, 2025 Council Meetings**

Council reviewed the Minutes of the October 8, 2025 Council meeting.

*Motion by K. Tadler, seconded by D. Reinhold, to approve the minutes of the October 8, 2025 Council meeting. Approved unanimously.*

**D.A.G. Report** -- Welcome to DAG Picollelli.

### **Financial Reports**

Finances for the 6 months (50%) of fiscal year ending April 30, 2026 reflect income has reached 91.5% of projections and expenses 42.3%. Upon further review, the negative net ordinary income reflected on the income and expense report is correct, and results from higher projected expenses vs. income.

*Motion by T. Thomson, seconded by D. Reinhold, Council accepts the Finance Reports dated November 3, 2025 and October 2, 2025 subject to audit. Approved unanimously.*

### **Committee Reports**

### **Executive Committee**

The Executive Committee met just prior to the Council meeting, therefore, a written report is unavailable. Items discussed at Executive Committee meeting will be covered under the appropriate Committee reports.

**Finance/Employee Compensation & Benefits/Facilities Committee** – No report.

### **Law Enforcement Committee**

T. Thomson reported that the Committee met on November 5, 2025 and discussed the following:

Revisions to the Code of Ethics. The Committee will discuss further and make a recommendation to Council to amend this document. They are considering adding to the list of crimes substantially related to engineering, using the Board of Architect's regulations as a guideline.

*Motion by T. Thomson, seconded by D. Reinhold, Council approves the closure of 9 cases listed on Exhibit A of committee report. Approved unanimously.*

*Motion by T. Thomson, seconded by D. Reinhold, Council approves the proposed consent order related to File 25-063. Approved unanimously.*

### **Examining Committee**

K. Tadler reported that the Committee met on October 29, 2025 and discussed the following:

Proposed revisions to application review guidelines: The committee hopes to finalize this at the next meeting, and will share a redlined copy of the final document with Council.

The committee discussed potential amendments to the Delaware Professional Engineers Act to allow:

- Early test taking for candidates planning to apply through the 15-year experience path. Upon further discussion, the Committee recommends that there not be limitations to any candidates that can take the FE exam (remove 2817(7)e). For candidates applying through the 15-year experience path, they would be permitted to take the PE exam any time after passing the FE exam. Council agreed with this approach.
- Minor edit to Section 2803 (successor engineer)

All recommendations for licensure or approval to take the P&PE exam are shown on Exhibits A1 and A2 which are now ready for Council action. The recommendations are summarized below:

<b>Application Type</b>	<b>Total applications</b>	<b>Recommendation</b>	<b>Exhibit Reference</b>
Comity	7	License	A1
Comity	2	License with LEE review (OK)	A1
Comity	1	Backlog	B
Initial	1	License	A1
Initial	1	Backlog	B
Exam	4	Approve to take P&PE	A1
Exam (passed PE)	3	License	A2
Total Reviewed	19		

*Motion by K. Tadler, seconded by M. Smith, Council approves the Committee's recommendations for applications for licensure as noted on Exhibits A1 and A2 of the committee's report as amended just prior to the Council meeting. Approved unanimously.*

Committee recommendations for firm licensure are noted on Exhibit A3. The recommendations are summarized below:

<b>Application Type</b>	<b>Total applications</b>	<b>Recommendation</b>	<b>Exhibit Reference</b>
Certificate of Authorization	14	License	A3
Certificate of Authorization	1	License with LEE review of PE (OK)	A3
Certificate of Authorization	1	Backlog pending LEE recommendation	B
Certificate of Authorization Reinstatement	1	License	A3

*Motion by K. Tadler, seconded by M Smith, Council approves the Committee's recommendations for Certificates of Authorization as noted on Exhibit A3 of the committee's report. Approved unanimously.*

The backlog of applications (which the Committee has reviewed but are not ready for Council action) is shown on Exhibit B.

Additional Committee Recommendations:

<b>Application Type</b>	<b>Total applications</b>	<b>Recommendation</b>	<b>Exhibit Reference</b>
Model Law Engineer Comity License	37	License	D

#### **External Affairs/Public Information Committee**

S. McNatt/J. Wootten reported that the committee met on October 29 and discussed the following:

- Student outreach at UD
- Upcoming STEM events that DAPE will sponsor (MathCounts, UD Engineers week, DelDOT Bridge Design)
- Public outreach
- Technical Society outreach
- Meeting with representatives from other boards regarding overlapping practice issues

Council members suggested DAPE outreach to the following organizations: Delaware EnviroThon, Delaware League of Local Governments, Sussex County Association of Towns, Career Pathways/Project Lead the Way. Additional suggestions are welcome. DAPE staff (with support from committee members) will work on scheduling presentations.

**Government Affairs/By-Laws Committee** – No Report. Meeting is scheduled for December 2.

**Nominating Committee** – No Report

**Ad Hoc Website Committee** -- No Report.

**Correspondence** -- None

## **NCEES**

Zone meeting Columbus OH May 14-16 (look for funded delegate information soon).

## **Old Business**

Committee members: Motion by J. Jakubowski, seconded by C. Lingenfelder, Council approve B. Devine for the Government Affairs/Bylaws Committee. Approved unanimously.

Conflict of Interest Disclosure Policy: Available on Council docs. Please download, complete and return to J. Wootten prior to December meeting.

## **New Business**

Draft Annual Report to the Governor: Council members are asked to review for approval next month. Send feedback to J. Wootten.

Expense Reimbursement: J. Wootten reminded Council members that DAPE will reimburse them for travel to/from Council and Committee meetings. The 2025 expense reimbursement form is available on Council docs.

V. Fazio and J. Wootten will work on updating Committee charges.

Website update: J. Wootten updated Council on progress with Big Picture and new website. PE applicants will be asked to select from a drop down list to indicate their engineering discipline. Currently, this drop down list matches the NCEES list of PE exam disciplines, but could be expanded. There will also be an "Other" choice. J. Wootten will schedule the Ad Hoc Website Committee to review new website progress.

## **Next Council Meeting**

December 10, 2025 Hybrid format (Zoom or DAPE).

Meeting adjourned at 4:08 PM.