

## STATE OF DELAWARE



### DELAWARE ASSOCIATION OF PROFESSIONAL ENGINEERS

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October 9, 2025

### **MINUTES – OCTOBER 8, 2025 COUNCIL MEETING**

A meeting of the Council of the Delaware Association of Professional Engineers was held on Wednesday October 8, 2025 in hybrid format (at DAPE office, New Castle, DE and via Zoom).

The Roll call was taken and a quorum was declared.

Council Members Present:	D. Calloway, P.E.	V. Fazio, P.E.
	A. Ingram	J. Jakubowski, P.E.
	A. Kline, P.E.	J. Puddicombe, P.E.
	M. Rasmussen	D. Reinhold, P.E.
	M. Smith, P.E.	K. Tadler, P.E.
	T. Thomson, P.E.	

Council Members Absent:	D. Barbato, P.E.	C. Lingenfelder, Esq.
	S. McNatt, P.E.	M. Scarborough, P.E.

DAG present: A. Corbin, Esq.

Staff present: J. Wootten

Meeting was called to order at 3:03 PM.

#### **Open Forum**

Members of the public present: M. Cannata, K. Kastel

#### **Minutes of the September 10, 2025 Council Meetings**

Council reviewed the Minutes of the September 10, 2025 Council meeting.

*Motion by K. Tadler, seconded by A. Kline, to approve the minutes of the September 10, 2025 Council meeting. Approved unanimously.*

**D.A.G. Report** -- None.

#### **Financial Reports**

Finances for the 5 months (41.7%) of fiscal year ending April 30, 2026 reflect income has reached 87.4% of projections and expenses 30.2%. J. Wootten will review and make adjustments to Net Income if necessary, and Council will postpone approval of this report until next month.

#### **Committee Reports**

#### **Executive Committee**

The Executive Committee met just prior to the Council meeting, therefore, a written report is unavailable. Items discussed at Executive Committee meeting will be covered under the appropriate Committee reports.

**Finance/Employee Compensation & Benefits/Facilities Committee** – No report.

**Law Enforcement Committee**

T. Thomson reported that the Committee met on October 1, 2025 and discussed the following:

Revisions to the Code of Ethics. The Committee will discuss further and make a recommendation to Council to amend this document. Topics currently under review include use of pronouns (throughout), conflicts of interest (Canon 4), and the list of crimes (Canon 6).

*Motion by T. Thomson, seconded by A. Ingram, Council approves the closure of 4 cases listed on Exhibit A of committee report. Approved unanimously.*

**Examining Committee**

K. Tadler reported that the Committee met on September 24, 2025 and discussed the following:

All recommendations for licensure or approval to take the P&PE exam are shown on Exhibits A1 and A2 which are now ready for Council action. The recommendations are summarized below:

<b>Application Type</b>	<b>Total applications</b>	<b>Recommendation</b>	<b>Exhibit Reference</b>
Comity	8	License	A1
Comity	4	License with LEE review	A1
Initial	1	License	A1
Exam	1	Backlog (approved to decouple)	B
Exam (passed PE)	2	License	A2
Total	16		

*Motion by K. Tadler, seconded by T. Thomson, Council approves the Committee's recommendations for applications for licensure as noted on Exhibits A1 and A2 of the committee's report as amended just prior to the Council meeting. Approved unanimously.*

Committee recommendations for firm licensure are noted on Exhibit A3. The recommendations are summarized below:

<b>Application Type</b>	<b>Total applications</b>	<b>Recommendation</b>	<b>Exhibit Reference</b>
Certificate of Authorization	8	License	A3
Certificate of Authorization Reinstatement	1	License	A3

*Motion by K. Tadler, seconded by M. Smith, Council approves the Committee's recommendations for Certificates of Authorization as noted on Exhibit A3 of the committee's report. Approved unanimously.*

The backlog of applications (which the Committee has reviewed but are not ready for Council action) is shown on Exhibit B.

Additional Committee Recommendations:

Application Type	Total applications	Recommendation	Exhibit Reference
Model Law Engineer Comity License	32	License	D
FE Exam/P&PE Exam Decoupling	2	Approve for FE, certification, and decoupling P&PE	C

**External Affairs/Public Information Committee** – No Report

**Government Affairs/By-Laws Committee** – No Report

**Nominating Committee** – No Report

**Ad Hoc Website Committee** -- No Report.

**Correspondence** -- None

**NCEES**

**Old Business**

Conflict of Interest Policy: J. Wootten has asked DAG Corbin to review.

**New Business**

J. Wootten reported that committee chairs proposed the following members:

- Finance: T. Thomson (Chair), K. Tadler (Vice-Chair), C. Balascio, P. Canzano, M. Clendaniel, A. Diaz, S. Gharebaghi, M. Lennon, C. McAllister, J. Puddicombe, M. Rasmussen
- Bylaws/Government Affairs: J. Jakubowski and C. Lingenfelder (co-chairs), C. Balascio, H. Medlarz, M. Smith
- Examining Committee: K. Tadler (Chair), C. Balascio, D. Barbato, N. Buttorff, D. Calloway, J. Davidson, N. Donlon, M. Hite, P.E., C. Kraucunas, R. Leitsch, D. Liu, M. McDonough, R. Roddy, M. Scarborough, D. Seavey, M. Smith, M. Young, J. Zelinski.
- Public Information/External Affairs: S. McNatt (chair), J. Kalmbacher, Jordan Jakubowski, A. Kline, S. Laws.
- LEE: D. Reinhold & T. Thomson (Co-chairs), H. Brown, J. Davidson, A. Diaz, B. Diener, B. Haglid, D. Jones, T. Kiefer, J. Mayan, C. McAllister, K. Rudy
- Nominating: D. Barbato (Chair), J. Flowers, A. Ingram, Jordan Jakubowski, K. Maxson, D. Reinhold, and L. Szabo
- Ad Hoc Website: J. Jakubowski (Chair), D. Calloway, M. Clendaniel, J. Kalmbacher, M. Lennon, M. Scarborough, K. Tadler

*Motion by K. Tadler, seconded by A. Kline, Council approves these committee members. Approved unanimously.*

**Next Council Meeting**

November 12, 2025 Hybrid format (Zoom or DAPE).

Meeting adjourned at 3:24 PM.