

STATE OF DELAWARE



DELAWARE ASSOCIATION OF PROFESSIONAL ENGINEERS

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July 11, 2025

MINUTES – JULY 9, 2025 COUNCIL MEETING

A meeting of the Council of the Delaware Association of Professional Engineers was held on Wednesday July 9, 2025 in hybrid format (at DAPE office, New Castle, DE and via Zoom).

The Roll call was taken and a quorum was declared.

Council Members Present:	D. Calloway, P.E.	V. Fazio, P.E.
	A. Ingram	J. Kalmbacher, P.E.
	M. Rasmussen	M. Scarborough, P.E.
	M. Smith, P.E.	K. Tadler, P.E.
	T. Thomson, P.E.	

Council Members Absent:	D. Barbato, P.E.	M. Clendaniel, P.E.
	J. Jakubowski, P.E.	C. Lingenfelder, Esq.
	J. Puddicombe, P.E.	D. Reinhold, P.E.

DAG present: Z. Naylor, Esq.

Staff present: J. Wootten

DAPE lobbyist present: M. Davis

Meeting was called to order at 3:05 PM.

Open Forum/Introductions – A. Kline was present. Welcome to two new Governor-appointed Council members, A. Ingram and M. Rasmussen.

Minutes of the June 11, 2025 Council Meetings

Council reviewed the Minutes of the June 11, 2025 Council meeting.

Motion by T. Thomson, seconded by K. Tadler, to approve the minutes of the June 11, 2025 Council meeting. Approved unanimously.

D.A.G. Report

- HB 81 is awaiting the Governor's signature.
- DAG Naylor is preparing a recommendation from the May 20 hearing, and hopes to have it ready for review by the hearing committee prior to next Council meeting.

Financial Reports

Finances for the 2 months (16.7%) of fiscal year ending April 30, 2026 reflect income has reached 5.12% of projections and expenses 17.3%. Once the audit is complete, income will include deferred income related to last year's PE's renewal. With that estimated number, income has reached 37% of projections.

Motion by T. Thomson, seconded by K. Tadler, Council accepts the Finance Report subject to audit. Approved unanimously.

Committee Reports

Executive Committee

The Executive Committee met just prior to the Council meeting, therefore, a written report is unavailable. Items discussed at Executive Committee meeting will be covered under the appropriate Committee reports.

Finance/Employee Compensation & Benefits/Facilities Committee

T. Thomson reported that the committee met on June 12, 2025 and discussed the following:

- Cash Reserves: reviewed account balances to determine if DAPE is meeting the reserve fund requirement. Discussed cash flow/CD maturities, to plan for Big Picture Software payments. Committee plans to review past history of budgeted vs. actual income and expenses.
- Employee Handbook: J. Wootten will contact Santora to draft some revisions for review by the committee in early fall.

Examining Committee

K. Tadler reported that the Committee met on June 25, 2025 and discussed the following:

- Next steps to communicate "Council Approved Jurisdictions" when legislative amendment is approved. Committee will discuss and make a recommendation to Council at next meeting.
- Potential future amendment to simplify language related to education requirements.
- The Maryland board will no longer be granting FE waivers to any candidates.

All recommendations for licensure or approval to take the P&PE exam are shown on Exhibits A1 and A2 which are now ready for Council action. The recommendations are summarized below:

Application Type	Total applications	Recommendation	Exhibit Reference
Comity	11	License	A1
Exam	3	Approval to take P&PE	A1
Initial	4	License	A1
Exam (passed PE)	3	License	A2
Total	21		

Motion by K. Tadler, seconded by M. Smith, Council approves the Committee's recommendations for applications for licensure as noted on Exhibits A1 and A2 of the committee's report as amended just prior to the Council meeting. Approved unanimously.

Committee recommendations for firm licensure are noted on Exhibit A3. The recommendations are summarized below:

Application Type	Total applications	Recommendation	Exhibit Reference
Certificate of Authorization	18	License	A3
Certificate of Authorization Reinstatement	1	License	A3
Certificate of Authorization	1	Backlog for LEE review	B

Motion by K. Tadler, seconded by T. Thomson, Council approves the Committee's recommendations for Certificates of Authorization as noted on Exhibit A3 of the committee's report. Approved unanimously.

The backlog of applications (which the Committee has reviewed but are not ready for Council action) is shown on Exhibit B.

Additional Committee Recommendations:

Application Type	Total applications	Recommendation	Exhibit Reference
Model Law Engineer Comity License	26	License	D
FE Exam/P&PE Exam Decoupling	1	Approve for FE & decoupling P&PE	C
Engineer Intern Certification/P&PE Exam Decoupling	1	Approval for certification and decoupling P&PE	C

External Affairs/Public Information Committee – No Report

Government Affairs/By-Laws Committee – No Report

Nominating Committee – No Report

Ad Hoc Website Committee -- No Report.

Correspondence – None.

NCEES

- Registered delegates for annual meeting (August 19-22 in New Orleans): Lingenfelder, Reinhold, Scarborough, Thomson. J. Wootten will watch recording of today's NCEES State of the Council presentation, and summarize for the August meeting, so DAPE's delegates have direction from Council on voting at the annual meeting.

Old Business

- HB 81 Status (see DAG Report)
- Governor-appointed seats: The Governor appointed Anthony Ingram and Michael Rasmussen to the New Castle County and Kent County Council seats, respectively.

New Business -

J. Wootten will follow up with the public information/External Affairs committee to expand DAPE's outreach efforts to professional societies such as AAEB, SASE, and SWE.

Next Council Meeting

August 13, 2025 Hybrid format (Zoom or DAPE).

Meeting adjourned at 3:37 PM.