

STATE OF DELAWARE



DELAWARE ASSOCIATION OF PROFESSIONAL ENGINEERS

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June 13, 2025

MINUTES – JUNE 11, 2025 COUNCIL MEETING

A meeting of the Council of the Delaware Association of Professional Engineers was held on Wednesday June 11, 2025 in hybrid format (at DAPE office, New Castle, DE and via Zoom).

The Roll call was taken and a quorum was declared.

Council Members Present:	D. Calloway, P.E. V. Fazio, P.E. J. Kalmbacher, P.E. M. Scarborough, P.E. R. Smith, Esq. T. Thomson, P.E.	M. Clendaniel, P.E. J. Jakubowski, P.E. J. Puddicombe, P.E. M. Smith, P.E. K. Tadler, P.E.
Council Members Absent:	D. Barbato, P.E. D. Reinhold, P.E.	C. Lingenfelder, Esq.
DAG present:	Z. Naylor, Esq.	
Staff present:	J. Wootten	

Meeting was called to order at 3:09 PM.

Open Forum – no members of the public were present.

Minutes of the May 14, 2025 Council Meetings

Council reviewed the Minutes of the May 14, 2025 Council meeting.

Motion by T. Thomson, seconded by K. Tadler, to approve the minutes of the May 14, 2025 Council meeting. Approved unanimously.

D.A.G. Report

- DAG Naylor received the transcript related to the DAPE hearing on May 20, and will prepare a recommendation for review by the hearing panel, and then Council.
- HB 81 advanced out of committee and is still awaiting Senate approval.

Financial Reports

T. Thomson reported that the finances for the 1 month (8.3%) of fiscal year ending April 30, 2026 reflect income has reached 2.2% of projections and expenses 6.3%. Once the audit is complete, income will include deferred income related to last year's PE's renewal. With that estimated number, income has reached 34% of projections.

Motion by T. Thomson, seconded by M. Clendaniel, Council accepts the Finance Report subject to audit. Approved unanimously.

Committee Reports

Executive Committee

The Executive Committee met just prior to the Council meeting, therefore, a written report is unavailable. Items discussed at Executive Committee meeting will be covered under the appropriate Committee reports.

Finance/Employee Compensation & Benefits/Facilities Committee – No Report

Law Enforcement/Ethics Committee

T. Thomson reported that the committee met on June 4, 2025 and discussed the following:

Motion by K. Tadler, seconded by M. Clendaniel, Council approves the closure of 1 case listed on Exhibit A of committee report. Approved: Calloway, Clendaniel, Fazio, Jakubowski, Kalmbacher, Scarborough, M. Smith, R. Smith, Tadler; Abstained: Thomson, Puddicombe.

Motion by M. Clendaniel, seconded by T. Thomson, Council approve proposed Memorandum of Understanding between DAPE and Urban Dirt, LLC as amended. Approved unanimously.

Examining Committee

K. Tadler reported that the Committee met on May 28, 2025 and discussed the following:

The committee previously discussed additional revisions to the Application Review Requirements document. However, proposed edits in section 6c (related to timing of examinations for candidates applying via the 15 year experience pathway) would actually need to be a legislative amendment.

All recommendations for licensure or approval to take the P&PE exam are shown on Exhibits A1 and A2 which are now ready for Council action. The recommendations are summarized below:

Application Type	Total applications	Recommendation	Exhibit Reference
Comity	12	License	A1
Comity	1	Backlog	B
Exam	7	Approval to take P&PE	A1
Initial	5	License	A1
Initial	1	Backlog/LEE Review	B
Exam (passed PE)	2	License	A2
Total Individual applications reviewed	28		

Motion by K. Tadler, seconded by M. Clendaniel, Council approves the Committee's recommendations for applications for licensure as noted on Exhibits A1 and A2 of the committee's report as amended just prior to the Council meeting. Approved unanimously.

Committee recommendations for firm licensure are noted on Exhibit A3. The recommendations are summarized below:

Application Type	Total applications	Recommendation	Exhibit Reference
Certificate of Authorization	6	License	A3
Certificate of Authorization Reinstatement	1	License	A3

Motion by K. Tadler, seconded by T. Thomson, Council approves the Committee's recommendations for Certificates of Authorization as noted on Exhibit A3 of the committee's report. Approved unanimously.

The backlog of applications (which the Committee has reviewed but are not ready for Council action) is shown on Exhibit B.

Additional Committee Recommendations:

Application Type	Total applications	Recommendation	Exhibit Reference
Model Law Engineer Comity License	29	License	D
FE Exam/P&PE Exam Decoupling	4	Approve for FE & decoupling P&PE	C
Engineer Intern Certification/P&PE Exam Decoupling	1	Approval for certification and decoupling P&PE	C

External Affairs/Public Information Committee – No Report

Government Affairs/By-Laws Committee – No Report

Nominating Committee

J. Wootten reported that the committee met on June 6, 2025 and discussed the following:

- 2025 Council Election Ballot Review
- 2025 Council Election Timeline
- 2026 Council Election Open Seats
- Governor-Appointed Seats
- Council election will run from June 15-July 15

Ad Hoc Website Committee -- No Report.

Correspondence – None.

NCEES

- Register by June 30 for annual meeting
- June 4 State of the Council meeting recap: J. Wootten provided an update on several motions that were discussed at the Northeast Zone meeting.

Old Business

- HB 81 Status
- Governor-appointed seats status

New Business

Ethics Training June 9 recap/feedback.

Next Council Meeting

July 9, 2025 Hybrid format (Zoom or DAPE).

Meeting adjourned at 3:37 PM.