

STATE OF DELAWARE



DELAWARE ASSOCIATION OF PROFESSIONAL ENGINEERS

92 Read's Way, Suite 208, New Castle, DE 19720

PHONE: 302-323-4588

E-mail: office@dape.org

July 11, 2024

MINUTES – July 10, 2024 COUNCIL MEETING

A meeting of the Council of the Delaware Association of Professional Engineers was held on Wednesday July 10, 2024 in hybrid format (at DAPE office, New Castle, DE and via Zoom).

The Roll call was taken and a quorum was declared.

Council Members Present:	V. Fazio, P.E.	J. Hastings, P.E.
	J. Jakubowski, P.E.	C. Lingenfelder, Esq.
	K. Maxson, P.E.	J. Puddicombe, P.E.
	D. Reinhold, P.E.	M. Smith, P.E.
	R. Smith, Esq.	K. Tadler, P.E.
	T. Thomson, P.E.	

Council Members Absent:	D. Barbato, P.E.	M. Clendaniel, P.E.
	W. Gamgort, Esq.	J. Kalmbacher, P.E.

DAG present: E. Kelly, Esq.

Staff present: J. Wootten

Meeting was called to order at 3:05 PM.

Open Forum

DAPE's lobbyist, M. Davis, updated Council on HB369 (successor engineer). Our proposed legislative amendment passed the House and Senate, and is awaiting the Governor's signature.

Minutes of the June 12, 2024 Council Meetings

Council reviewed the Minutes of the June 12, 2024 Council meeting.

Motion by J. Hastings, seconded by T. Thomson, to approve the minutes of the June 12, 2024 as amended to correct the adjournment time. Approved unanimously.

D.A.G. Report – None.

Financial Reports

K. Maxson reported that finances for the 2 months (16.6%) of fiscal year ending April 30, 2025 reflect income has reached 33.7% of projections and expenses 17.2%.

Motion by K. Maxson, seconded by D. Reinhold, Council accepts the Finance Report subject to audit. Approved unanimously.

Committee Reports

Executive Committee

The Executive Committee met just prior to the Council meeting, therefore, a written report is unavailable. Items discussed at Executive Committee meeting will be covered under the appropriate Committee reports.

Finance/Employee Compensation & Benefits Committee/Facilities Committee – No Report

Law Enforcement/Ethics Committee – No Report

Examining Committee

K. Tadler reported that the Committee met on June 26, 2024 and discussed the following:
Plans to discuss Committee charges at July 31 meeting.

All recommendations for licensure or approval to take the P&PE exam are shown on Exhibits A1 and A2 which are now ready for Council action. The recommendations are summarized below:

Application Type	Total applications	Recommendation	Exhibit Reference
Comity	7	License	A1
Exam	4	Approval to take P&PE	A1
Initial	4	License	A1
Exam (passed PE)	4	License	A2
Total Individual applications reviewed	19		

Motion by K. Tadler, seconded by T. Thomson, Council approves the Committee's recommendations for applications for licensure as noted on Exhibits A1 and A2 of the committee's report as amended just prior to the Council meeting. Approved unanimously.

Committee recommendations for firm licensure are noted on Exhibit A3. The recommendations are summarized below:

Application Type	Total applications	Recommendation	Exhibit Reference
Certificate of Authorization	7	License	A3
Certificate of Authorization	1	Backlog pending LEE review	A3
Certificate of Authorization Reinstatement	1	Backlog pending LEE review	A3

Motion by K. Tadler, seconded by V. Fazio, Council approves the Committee's recommendations for Certificates of Authorization as noted on Exhibit A3 of the committee's report. Approved unanimously.

The backlog of applications (which the Committee has reviewed but are not ready for Council action) is shown on Exhibit B.

Additional Committee Recommendations:

Application Type	Total applications	Recommendation	Exhibit Reference
Model Law Engineer Comity License	18	License	D
Engineer Intern Certification/Decoupling	4	Approve	C

External Affairs Committee – No Report

Public Information Committee – No Report

Government Affairs/By-Laws Committee – No Report

Nominating Committee – No Report

Correspondence – None.

NCEES

Annual Meeting August 14-17. Registered delegates: M. Clendaniel, C. Lingenfelder, J. Puddicombe, D. Reinhold, M. Smith, T. Thomson, K. Steimling, J. Wootten. J. Wootten will share a contact list with everyone attending so we can communicate better at the conference.

Old Business

- HB369 (Successor Engineer amendment) passed and is awaiting the Governor's signature.
- DAPE Lease agreement. OMB representatives will attend August 21 Council meeting (see DAG report).
- Council election runs through July 15. We have received 385 votes from the 1256 eligible voters.
- Charges (J. Wootten will add to committee agendas to review).

New Business

- The Executive Committee needs to nominate a slate of officers at the August meeting. Additional nominations are accepted from the floor at the September Council meeting, when officers are elected. K. Maxson will be moving, and will need to step down from the board when she is no longer a Delaware resident. The Council President will need to designate a replacement that can fill this seat for the upcoming year. The Industry Seat will be on the ballot again next year to complete the term through 8/31/2026, and then again in 2026 for the next full four-year term. Council members interested in an officer position should reach out to M. Clendaniel or K. Maxson. Officer duties can be found in DAPE's bylaws.

Upcoming Meetings:

- August Council meeting will be Wednesday August 21 due to a conflict with the NCEES annual meeting.
- October 9 Volunteer Appreciation Event

Next Council Meeting

August 21, 2024 Hybrid format (Zoom or DAPE).

Meeting adjourned at 3:30 PM.