

STATE OF DELAWARE



DELAWARE ASSOCIATION OF PROFESSIONAL ENGINEERS

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April 12, 2024

MINUTES – April 10, 2024 COUNCIL MEETING

A meeting of the Council of the Delaware Association of Professional Engineers was held on Wednesday April 10, 2024 in hybrid format (at DAPE office and via Zoom).

The Roll call was taken and a quorum was declared.

Council Members Present:	D. Barbato, P.E.	V. Fazio, P.E.
	J. Hastings, P.E.	J. Jakubowski, P.E.
	J. Kalmbacher, P.E.	C. Lingenfelder, Esq.
	K. Maxson, P.E.	J. Puddicombe, P.E.
	M. Smith, P.E.	T. Thomson, P.E.

Council Members Absent:	M. Clendaniel, P.E.	W. Gamgort, Esq.
	D. Reinhold, P.E.	R. Smith, Esq.
	K. Tadler, P.E.	

DAG present: E. Kelly, Esq.

DAPE lobbyist present: M. Davis

Staff present: J. Wootten

Meeting was called to order at 3:04 PM.

Open Forum

Minutes of the March 13, 2024 Council Meetings

Council reviewed the Minutes of the March 13, 2024 Council meeting.

Motion by D. Barbato, seconded by J. Hastings, to approve the minutes of the March 13, 2024 meeting as amended to indicate that K. Maxson presented the finance report. Approved unanimously.

D.A.G. Report

DAG Kelly will prepare a report and attend the April 19 Finance/Employee Benefits & Compensation/Facilities Committee meeting to address questions related to DAPE's status with the State. DAG Kelly will follow up with the Office of Management & Budget to be sure that a draft of the lease agreement is ready for the committee to review at that meeting.

Financial Reports

K. Maxson reported that finances for the 11 months (91.7) of fiscal year ending April 30, 2024 reflect income has reached 102.2% of projections and expenses 81.0%.

Motion by M. Smith, seconded by J. Hastings, Council accepts the Finance Report subject to audit. Approved unanimously.

Committee Reports

Executive Committee

The Executive Committee met just prior to the Council meeting, therefore, a written report is unavailable. Items discussed at Executive Committee meeting will be covered under the appropriate Committee reports.

Finance/Employee Compensation & Benefits Committee/Facilities Committee – No report.

Law Enforcement/Ethics Committee

T. Thomson reported that the committee met on April 3, 2024 and discussed the following:

- 16 files for closure.

Motion by T. Thomson, seconded by D. Barbato, Council approve the closure of 16 cases listed on Exhibit A of the committee report. Approved unanimously.

Examining Committee

J. Wootten reported that the Committee met on March 20, 2024 and discussed the following:

All recommendations for licensure or approval to take the P&PE exam are shown on Exhibits A1 and A2 which are now ready for Council action. The recommendations are summarized below:

Application Type	Total applications	Recommendation	Exhibit Reference
Comity	9	License	A1
Exam	5	Approval to take P&PE	A1
Initial	2	License	A1
Initial	1	Backlog (refer to LEE)	B
Exam (passed PE)	12	License	A2
Total Individual applications reviewed	29		

Motion by M. Smith, seconded by T. Thomson, Council approves the Committee's recommendations for applications for licensure as noted on Exhibits A1 and A2 of the committee's report as amended just prior to the Council meeting. Approved unanimously.

Committee recommendations for firm licensure are noted on Exhibit A3. The recommendations are summarized below:

Application Type	Total applications	Recommendation	Exhibit Reference
Certificate of Authorization	10	License	A3
Certificate of Authorization Reinstatement	1	License with LEE review	A3
Total Firm Applications	11		

Motion by M. Smith, seconded by J. Hastings, Council approves the Committee's recommendations for Certificates of Authorization as noted on Exhibit A3 of the committee's report. Approved unanimously.

Motion by M. Smith, seconded by T. Thomson, Council approve COA application 5442 (not included in Exhibit A3). Approved unanimously.

The backlog of applications (which the Committee has reviewed but are not ready for Council action) is shown on Exhibit B.

Additional Committee Recommendations:

Application Type	Total applications	Recommendation	Exhibit Reference
Model Law Engineer Comity License	27	License	D
FE Exam/Decoupling	2	Approve	C

External Affairs Committee – No Report

Public Information Committee – No Report

Government Affairs/By-Laws Committee – No Report

Nominating Committee – No Report (J. Wootten will schedule)

Correspondence – None.

NCEES

Funded delegates for the August 14-17 Annual meeting in Chicago must be named by May 1. J. Puddicombe, and M. Smith are both eligible for first-time attendee funding.

Council members are asked to review the Mutual Recognition Agreement between NCEES and the U.K. Engineering Council (see Council documents). This will be discussed at the Zone meeting, and member boards will be invited to participate in a ceremonial signing at the annual meeting in Chicago this August. Email questions to J. Wootten to pass on at the Zone meeting.

Old Business

Proposed legislative amendment (successor engineer). HB369 (Successor Engineer amendment) was introduced and is awaiting scheduling with the Sunset Committee (Policy Analysis & Government Accountability).

DAPE Lease: Finance committee will meet April 19 and will review a draft lease agreement, which the Office of Management & Budget is preparing.

M. Clendaniel is working to finalize committee charges. Nominations for the 2024 Distinguished Service award should be sent to J. Wootten or M. Clendaniel by May 1, 2024.

New Business – None.

Upcoming Meetings:

DAPE's next Engineering Ethics training has been scheduled for Thursday April 18 at University of Delaware's Clayton Hall on the topic of CPC requirements/audits/hearings from 10:00 AM to 12:00 PM. See www.dape.org to register. A recording will be available after.

Next Council Meeting: TBD. Either May 8, 2024 at 2:30 PM, with Council meeting at 3:00 PM in hybrid format (via Zoom and at DAPE office) OR May 16 at DAPE, followed by Blue Rocks game. J. Wootten will poll Council to determine best date.

Future Events:

- Blue Rocks special event (max 20 attendees) on May 16.
- PE Night at Blue Rocks June 6
- June 12, 2024: Council meeting in Sussex County
- October 9 Volunteer Appreciation Banquet

Meeting adjourned at 3:35 PM.