

STATE OF DELAWARE



DELAWARE ASSOCIATION OF PROFESSIONAL ENGINEERS

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November 17, 2023

MINUTES – NOVEMBER 8, 2023 COUNCIL MEETING

A meeting of the Council of the Delaware Association of Professional Engineers was held on Wednesday November 8, 2023 in hybrid format (at DAPE office and via Zoom).

The Roll call was taken and a quorum was declared.

Council Members Present:	M. Clendaniel, P.E.	V. Fazio, P.E.
	J. Jakubowski, P.E.	C. Lingenfelder, Esq.
	K. Maxson, P.E.	J. Puddicombe, P.E.
	D. Reinhold, P.E.	M. Smith, P.E.
	R. Smith, Esq.	K. Tadler, P.E.
	T. Thomson, P.E.	

Council Members Absent:	D. Barbato, P.E.	W. Gamgort, Esq.
	J. Hastings, P.E.	J. Kalmbacher, P.E.

DAG present: E. Kelly, Esq.

DAPE lobbyist present: M. Davis

Staff present: J. Wootten

Meeting was called to order at 3:06 PM.

Open Forum

No members of the public were present.

Minutes of the October 11, 2023 Council Meetings

Council reviewed the Minutes of the October 11, 2023 Council meeting.

Motion by K. Tadler, seconded by K. Maxson, to approve the minutes of the October 11, 2023 meeting. Approved unanimously.

D.A.G. Report – None.

Financial Reports

K. Maxson reported that finances for the 6 months (50%) of fiscal year ending April 30, 2024 reflect income has reached 89.0% of projections and expenses 45.2%.

Motion by K. Maxson, seconded by V. Fazio, Council accepts the Finance Report subject to audit. J. Wootten will provide an update at the December meeting related to Certificate of Authorization renewal trends over last several years. Approved unanimously.

Committee Reports

Executive Committee

The Executive Committee met just prior to the Council meeting, therefore, a written report is unavailable. Items discussed at Executive Committee meeting will be covered under the appropriate Committee reports.

Finance/Employee Compensation & Benefits Committee/Facilities Committee – No Report.

Law Enforcement/Ethics Committee

T. Thomson reported that the committee met on November 1, 2023 and discussed the following:

- 2 files for closure
- Questions on PE renewal screen related to disclosure. Committee discussed sample language provided by DAG Kelly and modified their draft language (Exhibit B of the report). Committee will review and make a recommendation to Council at next meeting.
- Ad Hoc Successor Engineer draft legislative amendment language.

Motion by T. Thomson, seconded by K. Maxson, Council approve the closure of 2 cases listed on Exhibit A of the committee report. Approved unanimously.

Examining Committee

K. Tadler reported that the Committee met on October 25, 2023 and discussed the following:

- After reviewing requirements in many other jurisdictions and the model law, the committee does not recommend a change to the experience requirement for applicants with Engineering Technology degrees.

All recommendations for licensure or approval to take the P&PE exam are shown on Exhibits A1 and A2 which are now ready for Council action. The recommendations are summarized below:

Application Type	Total applications	Recommendation	Exhibit Reference
Comity	9	License	A1
Exam	4	Approval to take P&PE	A1
Initial	2	License	A1
Exam (passed PE)	6	License	A2
Total Individual applications reviewed	21		

Motion by K. Tadler, seconded by V. Fazio, Council approves the Committee's recommendations for applications for licensure as noted on Exhibits A1 and A2 of the committee's report as amended just prior to the Council meeting. Approved unanimously.

Committee recommendations for firm licensure are noted on Exhibit A3. The recommendations are summarized below:

Application Type	Total applications	Recommendation	Exhibit Reference
Certificate of Authorization	7	License	A3
Certificate of Authorization	2	License with LEE Review	A3
Total Firm Applications	9		

Motion by K. Tadler, seconded by V. Fazio, Council approves the Committee's recommendations for Certificates of Authorization as noted on Exhibit A3 of the committee's report. Approved unanimously.

The backlog of applications (which the Committee has reviewed but are not ready for Council action) is shown on Exhibit B.

Additional Committee Recommendations:

Application Type	Total applications	Recommendation	Exhibit Reference
Model Law Engineer Comity License	23	License	D
FE Exam/Decoupling	1	Approve	C

External Affairs Committee – No Report

Public Information Committee – No Report

Government Affairs/By-Laws Committee – No Report

Nominating Committee – No Report

Ad Hoc Successor Engineer Committee

J. Jakubowski reported that the Committee met on October 25, 2023 and further revised the draft legislative amendment. This draft was forwarded to the Law Enforcement & Ethics Committee, as well as to representatives from ACEC and DelDOT. The LEE Committee had a lot of feedback.

J. Jakubowski will attend next LEE Committee meeting to discuss feedback. DAG Kelly may attend as well. Any additional feedback should be sent to J. Wootten by the end of November.

Correspondence – None

NCEES

Funded delegates for Northeast Zone Meeting May 2-4 at Watergate Hotel due January 24. Let J. Wootten know if you would like to attend.

Old Business – None

New Business

J. Wootten reported that committee chairs proposed the following members:

- Finance: K. Maxson (Chair), K. Tadler (Co-Chair), C. Balascio, P. Canzano, A. Diaz, V. Fazio, S. Gharebaghi, J. Jakubowski, M. Lennon, C. McAllister
- Government Affairs: R. Smith (Chair), C. Balascio, W. Gamgort, J. Jakubowski, C. Lingenfelder, H. Medlarz
- Examining Committee: K. Tadler (Chair), C. Balascio, D. Barbato, N. Buttorff, J. Davidson, V. Fazio, M. Hite, P.E., C. Kraucunas, R. Leitsch, M. McDonough, G. Pawlowski, D. Seavey, M. Smith, P. Thukral, J. Zelinski.
- Public Information: J. Hastings (Chair), J. Jakubowski, S. McNatt
- LEE: D. Reinhold & T. Thomson (Co-chairs), J. Davidson, A. Diaz, B. Diener, B. Haglid, D. Jones, T. Kiefer, S. Laws, R. Leitsch, J. Mayan, C. McAllister, K. Rudy
- Nominating: D. Barbato (Chair), J. Flowers, Jordan Jakubowski, L. Szabo

- External Affairs: J. Kalmbacher (Chair), R. Hayden, R. Plitko

Motion by D. Reinhold, seconded by K. Tadler, to approve committee members. Approved unanimously.

M. Clendaniel will contact committee chairs to finalize charges.

Upcoming Meetings:

Committee/Council training – new date TBD.

December 13, 2023 (Hybrid format/in person at DAPE or Zoom)

Meeting adjourned at 4:04 PM.