

STATE OF DELAWARE



DELAWARE ASSOCIATION OF PROFESSIONAL ENGINEERS

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March 13, 2023

MINUTES – MARCH 8, 2023 COUNCIL MEETING

A meeting of the Council of the Delaware Association of Professional Engineers was held on Wednesday March 8, 2023 in hybrid format (at DAPE office and via Zoom).

The Roll call was taken and a quorum was declared.

Council Members Present:	D. Barbato, P.E.	M. Clendaniel, P.E.
	V. Fazio, P.E.	W. Gamgort, Esq.
	J. Hastings, P.E.	J. Kalmbacher, P.E.
	M. Lennon	K. Maxson, P.E.
	C. McAllister, P.E.	D. Reinhold, P.E.
	R. Smith, Esq.	K. Tadler, P.E.

Council Members Absent:	N. Dean, P.E.	J. Jakubowski, P.E.
	C. Lingenfelder, Esq.	

DAG present:	E. Kelly, Esq.
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Staff present:	J. Wootten
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DAPE lobbyist present:	M. Davis
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Meeting was called to order at 3:04 PM.

Open Forum

Open Council Seat (Chemical Engineering) Appointment

Motion by C. McAllister, seconded by K. Maxson, to approve M. Lennon to fill the open Chemical Engineering seat through August 31, 2023. Approved unanimously.

Minutes of the February 8, 2023 Council Meetings

Council reviewed the Minutes of the February 8, 2023 Council meeting.

Motion by C. McAllister, seconded by J. Hastings, to approve the minutes of the February 8, 2023 meeting. Approved unanimously.

D.A.G. Report

DAG Kelly will research the State's record and document retention policies.

Financial Reports

K. Maxson summarized DAPE's finances for the ten months (83.3%) of fiscal year ending April 30, 2023, which reflect income has reached 95.0% of projections and expenses 75.8%.

Motion by K. Maxson, seconded by C. McAllister, Council accepts the Finance Report subject to audit. Approved unanimously.

Committee Reports

Executive Committee

The Executive Committee met just prior to the Council meeting, therefore, a written report is unavailable. Items discussed at Executive Committee meeting will be covered under the appropriate Committee reports.

Finance/Employee Compensation & Benefits Committee/Facilities Committee

K. Maxson reported that the committee met on March 1, 2023 and discussed the following:

- FY2023 Auditor (continue with Cover & Rossiter)
- Investment Update (continue with ladder investment approach)
- Committee Charges
- FY2024 Budget Projections

The Committee will meet again prior to the April 12, 2023 Council meeting to finalize the budget recommendation for Council approval.

Law Enforcement/Ethics Committee

C. McAllister reported that the committee met on March 1, 2023 and discussed the following:

- Legislative amendment feedback; the committee report outlines the discussion. The main concern was that draft language may have unintended consequences. Participants were asked to submit feedback in writing prior to the April 5, 2023 LEE Committee meeting.
- Ethics training scheduled for Tuesday April 18 at Executive Banquet Center.
- Correspondence re: Quality Assurance/Quality Control seals.

J. Wootten will consolidate the legislative amendment feedback and ask DAG Mulvey to take a first pass at additional edits (if needed) so that the LEE Committee can make a recommendation on the final amendment language at their April 5 meeting. J. Wootten will also invite DAG Kelly to attend the April 5 LEE Committee meeting.

Examining Committee

K. Tadler reported that the Committee met on February 22, 2023 and discussed the following:

- Reapplication requirements – committee discussed further, and most members agreed that DAPE should remove the reapplication requirement from the Code.
- Recent news articles regarding a recent scandal involving nursing degrees, and changes to the Delaware Bar exam.

Motion by K. Tadler, seconded by V. Fazio, Council remove the reapplication requirement in Section 2817(7)(g). Approved unanimously.

All recommendations for licensure or approval to take the P&PE exam are shown on Exhibits A1 and A2 which are now ready for Council action. The recommendations are summarized below:

Application Type	Total applications	Recommendation	Exhibit Reference
Comity	8	License	A1
New	1	License	A1
Exam	3	Approval to take P&PE	A1
Exam	1	Backlog pending further experience	B
Exam (Reapplication)	1	Backlog pending further experience	B
Initial	5	License	A1
Exam (passed PE)	5	License	A2
Total Individual applications reviewed	24		

Motion by K. Tadler, seconded by C. McAllister, Council approves the Committee's recommendations for applications for licensure as noted on Exhibits A1 and A2 of the committee's report as amended just prior to the Council meeting. Approved unanimously.

Committee recommendations for firm licensure are noted on Exhibit A3. The recommendations are summarized below:

Application Type	Total applications	Recommendation	Exhibit Reference
Certificate of Authorization	12	License	A3
Certificate of Authorization Reinstatement	1	License	A3
Certificate of Authorization	1	Refer to LEE (recommended for approval with warning letter)	A3
Total Firm Applications	14		

Motion by K. Tadler, seconded by K. Maxson, Council approves the Committee's recommendations for Certificates of Authorization as noted on Exhibit A3 of the committee's report. Approved unanimously.

The backlog of applications (which the Committee has reviewed but are not ready for Council action) is shown on Exhibit B.

Additional Committee Recommendations:

Application Type	Total applications	Recommendation	Exhibit Reference
Model Law Engineer Comity License	28	License	D
Approval for FE Exam	2	Approve	C
Approval for FE Exam & PE decoupling	1	Approve	C

External Affairs Committee – No Report

Public Information Committee

J. Hastings reported that the committee met on February 15, 2023 and discussed the following:

- UD/Student Outreach.
 - UD Senior Design March 22
 - Junior Mechanical Engineers on April 4
 - DelTech Stanton campus career fair on March 30
 - MathCounts March 30
 - DelDOT Bridge Design competition April 27
- Website redesign
- February newsletter
- LinkedIn page
- Blue Rocks Game May 10
- Delaware State Fair table – this would require volunteers to be present at the fair every day, 8-hours a day. DAPE could send a delegation to the Delaware Building during the 2023 State Fair to further assess the benefits and for outreach to the other exhibitors.

Government Affairs/By-Laws Committee – No Report

Nominating Committee – No Report

Correspondence – None.

NCEES

- April 27-29 Zone meeting Houston: registration deadline is March 13.
- Annual meeting August 15-18 in Boston. DAPE will need to finalize funded delegates at April Council meeting (3 plus eligible first-time attendees).

Old Business

- Legislative amendment update (see LEE report).
- UD Center for Clean Hydrogen meeting: M. Clendaniel, J. Jakubowski, and J. Wootten met with representatives from University of Delaware and Senator Stephanie Hansen's office. While we had a few ideas to help them in their hiring needs, DAPE is not really the best resource for this.
- MathCounts & DelDOT Bridge Design event. DAPE will use Public Information/Licensure Promotion funds to sponsor these events.
- Random CPC audit started

New Business

- President Clendaniel appointed D. Barbato to chair the Nominating Committee.
- J. Wootten will invite new PEs (plus a guest) to attend our PE night on May 10 at the Blue Rocks game.

Meeting adjourned at 3:55 PM.

Upcoming Meeting: April 12, 2023 at 3:00 PM, in hybrid format (Council members are encouraged to attend in person).