

STATE OF DELAWARE



DELAWARE ASSOCIATION OF PROFESSIONAL ENGINEERS

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May 16, 2022

MINUTES – MAY 11, 2022 COUNCIL MEETING

A meeting of the Council of the Delaware Association of Professional Engineers was held on Wednesday May 11, 2022 via teleconference.

The Roll call was taken and a quorum was declared.

Council Members Present:	D. Barbato, P.E.	N. Batta, P.E.
	M. Clendaniel, P.E.	J. Hastings, P.E.
	J. Jakubowski, P.E.	J. Kalmbacher, P.E.
	K. Maxson, P.E.	C. McAllister, P.E.
	D. Reinhold, P.E.	K. Tadler, P.E.
	R. Wheatley	

Council Members Excused:	N. Dean, P.E.	V. Fazio
	W. Gamgort, Esq.	R. Smith, Esq.

Exec Committee Member Present: Carmine Balascio, Ph.D., P.E.

Staff present: J. Wootten

Meeting was called to order at 3:05 PM.

Open Forum

Minutes of the April 13, 2022 Council Meeting

Council reviewed the Minutes of the April 13, 2022 Council meeting.

Motion by M. Clendaniel, seconded by C. McAllister, to approve the minutes of the April 13, 2022 meeting. Approved unanimously.

D.A.G. Report – None.

Financial Reports

M. Clendaniel summarized DAPE's finances for the 12 months (100%) of fiscal year ending April 30, 2022, which reflect income has reached 100.2% of projections and expenses 84.8%. J. Wootten will correct the report header to reflect that we have reached the end of the 2021-2022 fiscal year.

Motion M. Clendaniel, seconded by D. Barbato, Council accepts the Finance Report as amended subject to audit. Approved unanimously.

Committee Reports

Executive Committee

The Executive Committee met just prior to the Council meeting, therefore, a written report is unavailable. Items discussed at Executive Committee meeting will be covered under the appropriate Committee reports.

Finance/Employee Compensation & Benefits Committee/Facilities Committee – No Report

Law Enforcement/Ethics Committee

C. McAllister reported that the committee met on May 4, 2022 and discussed the following:

- Will recommend closure of 2 files
- Will recommend approval of 1 Certificate of Authorization (with a warning letter) that was referred by the Examining Committee

Motion by C. McAllister, seconded by M. Clendaniel, Council approves the closure of 2 files as listed on Exhibit A of the Committee's report. Approved unanimously.

Examining Committee

K. Tadler reported that the Committee met on April 27, 2022 and discussed the following:

- FE Approval/Engineer Intern Recommendation Form
- Hybrid meeting planned for May 25
- New tabular presentation for committee recommendations

All recommendations for licensure or approval to take the P&PE exam are shown on Exhibits A1 and A2 which are now ready for Council action. The recommendations are summarized below:

Application Type	Total applications	Recommendation	Exhibit Reference
Comity	11	License	A1
Comity	1	Backlog	B
Exam	8	Approval to take P&PE	A1
Initial	2	License	A1
Initial	1	Backlog	B
Exam (passed PE)	6	License	A2
Total Individual	29		

Motion by K. Tadler, seconded by J. Hastings, Council approves the Committee's recommendations for applications for licensure as noted on Exhibits A1 and A2 of the committee's report as amended just prior to the Council meeting. Approved unanimously.

Committee recommendations for firm licensure are noted on Exhibit A3. The recommendations are summarized below:

Application Type	Total applications	Recommendation	Exhibit Reference
Certificate of Authorization	11	License	A3
Certificate of Authorization	1	License with approval from LEE	A3
Total Firm Applications	12		

Motion by K. Tadler, seconded by R. Wheatley, Council approves the Committee's recommendations for Certificates of Authorization as noted on Exhibit A3 of the committee's report. Approved unanimously.

The backlog of applications (which the Committee has reviewed but are not ready for Council action) is shown on Exhibit B.

Additional Committee Recommendations

Application Type	Total applications	Recommendation	Exhibit Reference
Approval to take FE Exam	2	Approve	C
Model Law Engineer Comity License	30	License	D

External Affairs Committee – No Report.

Public Information Committee – No Report.

Government Affairs/By-Laws Committee – No Report.

Nominating Committee – No Report. Committee is scheduled to meet May 16 to discuss 2022 Council elections.

50th Anniversary Ad Hoc – No Report.

Correspondence -- None

NCEES

- Northeast Zone Meeting Recap
 - Zone Leadership Development Committee discussed an effort to diversify their committee membership to better reflect the diversity of exam takers
 - Committee on Examinations for Professional Engineers (EPE)
 - Mobility Challenge (DE PE to review NH PE; MA to review DE PE)
 - Finance Committee proposing increased seat fees for all computer-based exams and designating reserves for data breaches
 - A. Etoniru was elected to serve as the 2022-23 Northeast Zone secretary-treasurer
- Annual Meeting: August 23-26 in Carlsbad, CA. Invites to register have been sent. Funded delegates: K. Maxson, J. Jakubowski, K. Tadler, V. Fazio
 - State of the Council/Committee Reports: May 11, June 8, July 13 (recordings available, and reports are online)

Old Business

- May 12 event in Dover for Concurrent Resolution to honor DAPE's 50th Anniversary.
- LEE Memo related to proposed legislation for successor professional engineer responsibilities. Council members should review for discussion at June 8 meeting.
- LEE Memo related to the proposed definitions of negligence, incompetence and misconduct in the practice of engineering). Council members should review for discussion at June 8 meeting.
- LEE Proposed revision to Canon 6.C of the Code of Ethics, borrowing language from the Board of Medicine and other Title 24 boards. HB 404 addresses removing barriers to licensure for applicants with a criminal history for many licensed professions, but Chapter 28 was not included in this proposed amendment to Title 24. This is a topic for Governance Committee to discuss further.
- Engineers Banquet June 15. Congratulations to Nick Dean, Delaware's Young Engineer of the Year award-winner.
- 50th Anniversary Ad Hoc Committee will meet soon to discuss
 - Blue Rocks Game June 21
 - Fall anniversary event

- Video production

New Business

- 2022 Council Elections. J. Wootten will email eligible voters to inform them of open Council seats with a May 26 deadline for nominations.
- DAPE Travel reimbursement guidelines – Finance Committee should review at next meeting, as this document was last updated in 2007.

Meeting adjourned at 4:05 PM.

Upcoming Meeting: June 8, 2022 at 3:00 PM, in hybrid format. Council may meet in either Kent or Sussex County in July or August.

Zoom: +1 929 436 2866 Meeting ID: 968 485 585 Password: 851686 Browser link:

<https://us02web.zoom.us/j/968485585?pwd=RkxVZmxzemRPR2NFRytGS1VPeDlrUT09>