

STATE OF DELAWARE



**DELAWARE ASSOCIATION OF PROFESSIONAL ENGINEERS**  
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January 18, 2018

**MINUTES – COUNCIL MEETING, January 10, 2018**

A meeting of the Council of the Delaware Association of Professional Engineers was held on Wednesday, January 10, 2018, in the meeting room of Frankie's Restaurant, Dover, Delaware.

President Gharebaghi convened the meeting at 3:16 p.m.

Council Members Present:	C. Balascio, P.E.	J. Kalmbacher, P.E.
	W. Balascio, P.E.	M. Lester, P.E.
	M. Clendaniel, P.E.	C. McAllister, P.E.
	S. Gharebaghi, P.E.	E. Retzlaff, P.E.
	J. Jakubowski, P.E.	

Council Members absent:	D. Barbato, P.E.	-	excused
	R. Hayden, P.E.	-	excused
	M. Lennon, P.E.	-	excused
	J. Ludman, P.E.	-	excused
	R. Smith, Esq.	-	excused
	J. Tracey, Esq.	-	excused
	R. Wheatley	-	excused

Staff present: P. Abshagen, J. Wootten

DAG present: Catherine "Terry" Hickey, Esq.

The Roll call was taken and a quorum was declared.

**Open Forum** -- No members of the public present.

**Introductions**

New staff member Jennifer Wootten was introduced to Council members.

**Minutes of the December 13, 2017 Council Meeting**

Council reviewed the Minutes of the December 13, 2017 Council meeting.

*Motion by Clendaniel, seconded by Retzlaff, Council approve the Minutes of the December 13, 2017 meeting, as submitted. Approved unanimously.*

### **D.A.G. Report**

DAG Hickey reported that a hearing was held on 12/7/17 for a Cease & Desist order that was issued. The Hearing Committee recommendation will be forthcoming.

### **Committee Reports**

#### **Executive Committee**

The Executive Committee met just prior to the Council meeting, therefore, a written report is unavailable. Items discussed at Executive Committee meeting will be covered under the appropriate Committee reports.

#### **Finance/Employee Benefits & Compensation**

- Finances for the eight months (67%) of fiscal year ending April 30, 2018 reflect income has reached 53% of projections; and expenses 50%.

*Motion by C. Balascio, seconded by McAllister, Council accept the Finance Report subject to audit. Approved unanimously.*

#### **Law Enforcement/Ethics Committee** -- No report

#### **Examining Committee**

Co-Chair W. Balascio reported the Examining Committee met on January 8, 2018 and reviewed **one hundred nine (109)** applications for licensure including **52** for **comity**; **1** application for **initial** licensure; **1** applicant who now meets all licensing requirements after successful passage of the FE exam; **42** applications for individuals who now meet all licensing requirements after successful passage of the October, 2017 PE exam; and **18** applications for **examination**. The committee also reviewed **3** applications for **Certificates of Authorization**; and **7** applications for Certificate of Authorization **Reinstatements**.

*Motion by W. Balascio, seconded by Clendaniel, Council approve the Committee's recommendations for applications for licensure and Certificates of Authorization as noted on Exhibits A1-A5 of the committee's report. Approved unanimously.*

Subsequent to the meeting, an additional Certificate of Authorization was received needing immediate attention for Anderson Civil Engineering, LLC, which has been determined to meet all requirements.

*Motion by W. Balascio, seconded by Retzlaff, Council approve the Certificate of Authorization for Anderson Civil Engineering, LLC. Approved unanimously.*

**External Affairs Committee** -- No report. No comments on the building official's handbook draft were received. New JAC member, Council member Kalmbacher will review the draft and return with any comments. Meeting with the JAC to be scheduled.

**Facilities Committee** -- No report.

**Public Information** -- No report.

**Government Affairs/By-laws Committee** -- No report.

### **Correspondence**

- The Western Governor's Association has proposed a licensure reciprocity compact covering all professions. This would provide boards the authority to request basic information to issue a temporary license for 18 months if applicant is in good standing in one of the states signing onto the compact. The Governor of South Dakota is proposing appropriate legislation to get this initiative accomplished.

**NCEES** -- No report.

**Old Business** -- None

### **New Business**

- The Finance Committee has nominated Pasquale Canzano, P.E. as the Distinguished Engineer of the Year.

*Motion by C. Balascio, seconded by Retzlaff, Council approve the nomination of Pasquale Canzano, P.E. as the Distinguished Engineer of the Year. Approved unanimously.*

Next meeting is scheduled on **Wednesday, February 14, 2018** in the DAPE offices.

Meeting adjourned at 3:20 p.m.

/pa