

STATE OF DELAWARE



DELAWARE ASSOCIATION OF PROFESSIONAL ENGINEERS
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April 26, 2016

MINUTES – COUNCIL MEETING, April 13, 2016

A meeting of the Council of the Delaware Association of Professional Engineers was held on Wednesday, April 13, 2016, at the Trevi Restaurant, Smyrna, Delaware.

Vice-President Thomson convened the meeting at 3:00 p.m.

Council Members Present:	C. Balascio, P.E.	C. McAllister, P.E.
	W. Balascio, P.E.	E. Retzlaff, P.E.
	S. Gharebaghi, P.E.	R. Smith, Esq.
	R. Hayden, P.E.	T. Thomson, P.E.
	J. Ludman, P.E.	R. Wheatley

Council Members absent:	D. Barbato, P.E.	-	excused
	M. Lennon, P.E.	-	excused
	M. Lester, P.E.	-	excused
	H. Medlarz, P.E.	-	excused
	J. Tracey, Esq.	-	excused

Staff present: P. Abshagen

DAG present: Patty Davis, Esq.

The Roll call was taken and a quorum was declared.

Open Forum -- No report.

Minutes of the March 9, 2016 Council Meeting

Council reviewed the Minutes of the March 9, 2016 Council meeting and recommends approval of the Minutes as submitted.

Motion by McAllister, seconded by Ludman, Council approve the Minutes of the March 9, 2016 meeting as submitted. Approved unanimously.

D.A.G. Report

- Superior Court has affirmed the Council's decision in the M. Szayna matter.

Committee Reports

Executive Committee

The Executive Committee met just prior to the Council meeting, therefore, a written report is unavailable. Items discussed at Executive Committee meeting will be covered under the appropriate Committee reports.

Financial Report

- Finances for the eleven months (92%) of this fiscal year reflect income has reached 74% of projections; and expenses 74%.

Motion by W. Balascio, seconded by C. Balascio, Council accept the Finance Report subject to audit. Approved unanimously.

Finance Committee met on 4/5/2016:

- Committee has provided to Council a draft budget for fiscal year 2016/2017 for consideration.

Motion by Hayden, seconded by McAllister, Council approve the draft budget for fiscal year 2016/2017 as presented. Approved unanimously.

- Committee is updating the committee's guidelines in the Guidelines Manual.
- It will also be soliciting RFP's for a new auditor for the 2017 financial statements.

Employee Benefits & Compensation

Chair Thomson advised committee is working on employee evaluations and will provide recommendations for salary adjustments.

Law Enforcement/Ethics Committee

Chair Thomson reported on the committee's meeting of April 6, 2016:

- Committee is still working on an MOU with DNREC for Class B designs of lift stations.
- U/D MOU – Committee member Say will reach out to Council member Lester to determine if there are any specific issues to be discussed with the University.
- Committee is discussing with DAG Jarosz expanding the list of crimes substantially related to the practice of engineering listed in the Code of Ethics.
- Superior Court has affirmed Council decision on the Cease & Desist order in the Szayna matter. Szayna will be requested to provide a list of his engineering projects since the original C&D was issued.
- Committee briefly discussed the wrongdoing of the Flint engineers.
- Committee is recommending closure of 12 cases as listed on Exhibit A1 of its report.

Motion by Thomson, seconded by Retzlaff, Council approve the closure of the 12 cases listed on Exhibit A1 of the committee's report. Approved unanimously.

Examining Committee

Co-Chair W. Balascio reported on the committee's meeting of March 30, 2016. Thirty-eight (38) applications for licensure, including 30 for **comity**; 1 for **initial** licensure; and 7 applications for **examination** were reviewed. Committee also reviewed 24 applications for **Certificates of Authorization** and 8 applications for **Reinstatement**. Committee recommendations are listed on Exhibits A1-A3 of the committee's report.

Motion by W. Balascio, seconded by Retzlaff, Council approve the applications for licensure, Certificates of Authorization and Reinstatement as listed on Exhibits A1-A3. Approved unanimously.

Additionally, three Certificates of Authorization were reviewed after referral by the LEE Committee and have been determined to meet all requirements: URS, CH2M and D.W. Kozera.

Motion by W. Balascio, seconded by C. Balascio, Council approve the three additional Certificates of Authorization for URS, CH2M and D.W. Kozera. Approved unanimously.

External Affairs Committee

JAC meeting scheduled for May 12, 2016. Committee is working on a building official's handbook.

Facilities Committee -- No report.

Government Affairs/By-laws Committee -- No report.

Public Information

- Spring issue of the newsletter is due.
- Laboratory for Learning: Al Guckes is scheduled at the April 28th session to discuss the planning/building of auto dealerships.

Ad-Hoc/Law Revision Committee -- No report.

Correspondence -- (None)

NCEES

- PE exam scheduled for April 15th for about 92 examinees. Two examinees are scheduled to take the exam on Saturday in the DAPE office: one a Structural engineer; the other an ADA candidate receiving double time.
- Northeast Zone meeting will take place on 4/21/16 in Burlington, VT.

Old Business -- (None)

New Business

- Council member Thomson shared an article on the issue of decoupling the PE exam from the Texas board perspective. Council to discuss this issue further.
- Former council member Frank Newton was hospitalized.
- Council extended its condolences to council member Smith in the recent passing of his mother.

Next meeting is scheduled on **Wednesday, May 11, 2016**, in the DAPE offices.

Meeting adjourned at 3:50 p.m.

/pa