

STATE OF DELAWARE



DELAWARE ASSOCIATION OF PROFESSIONAL ENGINEERS

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July 17, 2021

MINUTES – JULY 14, 2021 COUNCIL MEETING

A meeting of the Council of the Delaware Association of Professional Engineers was held on Wednesday July 14, 2021 via teleconference (with several members in the DAPE office) at 3:00 p.m.

The Roll call was taken and a quorum was declared.

Council Members Present:	J. Hastings, P.E.	J. Jakubowski, P.E.
	J. Kalmbacher, P.E.	M. Lennon, P.E.
	K. Maxson, P.E.	C. McAllister, P.E.
	D. Reinhold, P.E.	M. Siwek, P.E.
	R. Smith, Esq.	K. Tadler, P.E.
	R. Wheatley	

Council Members absent:	D. Barbato, P.E.	N. Dean, P.E.
	W. Gamgort, Esq.	

Exec Committee Member Present:	C. Balascio
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DAG present:	E. Kelly
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Staff present:	J. Wootten
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Meeting was called to order at 3:08 PM.

Open Forum – P. Albano attended meeting to observe. DAPE lobbyist M. Davis attended to provide a legislative update.

Minutes of the June 9, 2021 Council Meeting

Council reviewed the Minutes of the June 9, 2021 Council meeting.

Motion by M. Clendaniel, seconded by C. McAllister, to approve the minutes of the June 9, 2021 meeting. Approved unanimously.

D.A.G. Report

DAG Kelly reported that SB 94 was signed into law, stipulating that public meetings can be held virtually, but at least one Council or Committee member needs to be in the conference room where the meeting is happening. If the meeting is going to be virtual, the agenda should still provide a link for members of the public to join the meeting. If we go back to in person only, any members of the public will need to show up in person too.

While Council meetings have traditionally rotated locations to all three Counties, this is not a requirement of the law or Bylaws. The hybrid format works well in the DAPE conference room, but

could be more challenging in other locations. For now, we'll decide month to month on the format and location.

Financial Reports

M. Clendaniel summarized DAPE's finances for the two months (16.7%) of fiscal year ending April 30, 2022, which reflect income has reached 5.0% of projections and expenses 12.0%. Cover & Rossiter is scheduled for audit on August 4 and 5. Note: Income does not yet reflect the deferred PE renewal fees from previous year, as the audit will be completed before we have that exact number. It will be approximately \$175,000, bringing income to date up to 36% of projected total.

Motion by C. McAllister, seconded by M. Clendaniel, Council accepts the Finance Report subject to audit. Approved unanimously.

Committee Reports

Executive Committee

The Executive Committee met just prior to the Council meeting, therefore, a written report is unavailable. Items discussed at Executive Committee meeting will be covered under the appropriate Committee reports.

Finance/Employee Compensation & Benefits Committee/Facilities Committee – No Report

Law Enforcement/Ethics Committee – No Report.

Examining Committee

K. Tadler reported that the Committee met on June 30, 2021, and discussed the following:

- Committee Guidelines and Application Review Guidelines, which the committee approved
- Proposed CPC Guidelines Revisions, which need further discussion
- Certificate of Authorization Review (held off on more extensive training for more new committee members)

The committee reviewed 52 individual applications for licensure and confidential recommendations were made for Council action at their meeting July 14, 2021 consisting of 32 applications for comity (all recommended for license approval), 16 applications for examination (all recommended for approval to take the PE exam), 4 application for initial licensure after successful passage of the PE exam as a decoupling candidate. All recommendations for licensure or approval to take the P&PE exam are shown on Exhibit A1 which is now ready for Council action.

Three applicants have met all requirements for licensure after successful passage of a computer-based P&PE exam. One applicant has met all requirements for licensure after successful passage of both 8-hour parts of the 16-hour SE Exam. Recommendations for licensure are shown on Exhibit A2. Note: this exhibit will be updated with any additional exam results prior to the July 14, 2021 Council meeting.

Motion by M. Clendaniel, seconded by C. McAllister, Council approves the Committee's recommendations for applications for licensure as noted on Exhibits A1 and A2 of the committee's report. Approved unanimously.

The Committee also reviewed 10 applications for Certificate of Authorization and 1 application for Certificate of Authorization Reinstatement. Committee recommendations are noted on Exhibit A3.

Motion by K. Tadler, seconded by K. Maxson, Council approves the Committee's recommendations for Certificates of Authorization as noted on Exhibit A3 of the committee's report. Approved unanimously.

Motion by K. Tadler, seconded by M. Clendaniel, to approve Comity application 26201. Approved unanimously.

The backlog of applications (which the Committee has reviewed but are not ready for Council action) is shown on Exhibit B.

External Affairs/Public Information Joint Committee – No Report

Government Affairs/By-Laws Committee – No Report

Nominating Committee – No Report

Correspondence – None

NCEES

July 27 Engineers Forum (all Council members should have received an invitation. C. Balascio will be moderating the Engineers Forum. Look for a survey to rank potential topics.

Old Business

HB 142 Update – M. Davis provided a summary of the process to get this amendment through the State House and Senate. It is now awaiting Governor's signature. Thanks to C. Balascio, for being on call to answer questions as this bill progressed, and to M. Davis for her tenacity in getting legislative support.

Council Election –The three open seats are uncontested. The Election closes July 15. J. Wootten sent an email to eligible voters through the DAPE website, since several had indicated that the email from EZVoteonline.com had not been received. J. Wootten suggested mailing postcards to eligible voters next year. J. Wootten will email results to Nomination Committee Chair/Election Teller K. Maxson and J. Jakubowski when the election closes.

New Business

J. Jakubowski asked for volunteers to form an Ad Hoc Committee to plan an event for our 2022 50th Anniversary. Committee will consist of M. Clendaniel (Chair), C. Balascio, K. Maxson, M. Lennon, and C. McAllister. J. Wootten will set up an initial meeting, and include M. Davis so we can discuss recognition by the State Legislature.

J. Wootten suggested having a DAPE-sponsored event to recognize new PEs that passed the October 2020 or April 2021 exam. We may also be able to recognize the 2021 Outstanding Volunteer (B. Leitsch) at this event. J. Wootten will reach out to the Delaware Section of ASCE to coordinate, since they have traditionally invited DAPE to recognize new PEs at their event.

Motion by M. Clendaniel, seconded by C. McAllister, to adjourn. Approved unanimously. Meeting adjourned at 4:15 p.m.

Upcoming Meeting: August 11, 2021 at 3:00 PM

Hybrid: Council members are encouraged to participate in person at 92 Read's Way New Castle DE; Zoom: +1 929 436 2866 Meeting ID: 968 485 585 Password: 851686 Browser link:

<https://us02web.zoom.us/j/968485585?pwd=RkxVZmxzemRPR2NFRytGS1VPeDlrUT09>