

STATE OF DELAWARE



DELAWARE ASSOCIATION OF PROFESSIONAL ENGINEERS

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January 28, 2019

MINUTES – JANUARY 9, 2019 COUNCIL MEETING

A meeting of the Council of the Delaware Association of Professional Engineers was held on Wednesday, January 9, 2019, at The Deerfield, Newark, Delaware.

President C. Balascio convened the meeting at 3:04 p.m.

The Roll call was taken and a quorum was declared.

Council Members Present:	C. Balascio, P.E.	W. Balascio, P.E.
	D. Barbato, P.E.	M. Clendaniel, P.E.
	S. Gharebaghi, P.E.	R. Hayden, P.E.
	J. Jakubowski, P.E.	J. Kalmbacher, P.E.
	M. Lennon, P.E.	K. Maxson, P.E.
	C. McAllister, P.E.	J. Tracey, Esq.
	R. Wheatley	

Council Members absent:	E. Retzlaff, P.E.	R. Smith, Esq.
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Staff present:	J. Wootten
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DAG present:	Eileen Kelly, Esq.
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Open Forum

No members of the public were present.

Minutes of the December 12, 2018 Council Meeting

Council reviewed the Minutes of the December 12, 2018 Council meeting.

Motion by C. McAllister, seconded by M. Lennon, to approve the minutes of the December 12, 2018 meeting. Approved unanimously.

D.A.G. Report

Welcome and introductions to DAG Eileen Kelly, recently assigned to DAPE after DAG Hickey's retirement.

Financial Reports

- After adjusting the Income & Expense Report to account for changes in reporting Deferred Income, finances for the eight months (67%) of fiscal year ending April 30, 2019 reflect income has reached 96% of projections and expenses 51.9%. J. Wootten has scheduled a meeting with the bookkeeper, to be sure Deferred Income is presented correctly, based on the recommendation of our Auditor, in the monthly Income & Expense Report.

Motion by J. Tracey, seconded by S. Gharebaghi, Council accept the Finance Report subject to audit. Approved unanimously.

Committee Reports

Executive Committee

The Executive Committee met just prior to the Council meeting, therefore, a written report is unavailable. Items discussed at Executive Committee meeting will be covered under the appropriate Committee reports.

Finance Committee – No Report

Employee Compensation & Benefits Committee/Facilities Committee – No Report. The committee expects to meet before the February Council meeting to review a draft employee manual.

Law Enforcement/Ethics Committee -- No Report.

Examining Committee

Chair W. Balascio reported that the Committee met on January 2, 2019 and reviewed **117** individual applications for licensure, consisting of **1 application for initial licensure, 30 applications for comity, 29 applications for examination and 57 applications for individuals that now meet all licensing requirements after successful passage of the PE exam.** All recommendations are shown on **Exhibit A1** which is now ready for Council action.

The Committee reviewed **12** applications for **Certificate of Authorization** and **5** applications for **Certificate of Authorization Reinstatements.** Committee recommendations are noted on **Exhibit A2.**

Motion by R. Hayden, seconded by C. McAllister, Council approve the Committee's recommendations for applications for licensure as noted on Exhibit A1 and Certificates of Authorization as noted on Exhibit A2 of the committee's report. Approved unanimously.

External Affairs Committee – No Report.

Public Information

Chair M. Clendaniel reported that the Committee met on January 8, 2019 and discussed the following priorities:

- Expand outreach to University of Delaware to promote licensure
- Solicit newsletter content from other committees, with goal of publishing next edition in February 2019
- Develop more PDH training for DAPE members
- Educate the public about DAPE and engineering licensure, with more social media and support of local STEM programs
- Promote involvement of members in DAPE's committees at all DAPE-sponsored events

Motion by J. Jakubowski, seconded by S. Gharebaghi, to approve the Committee's report. Approved unanimously.

Correspondence – None.

NCEES

The Northeast Zone meeting in Portsmouth, NH is scheduled for May 2-4. All Council members are welcome to attend.

Government Affairs/By-laws Committee -- No report.

Nominating Committee – No Report. Be sure to reach out to K. Maxson if you have ideas for prospective Council or Committee members.

Old Business – None.

New Business

Decoupling

Council discussed a recommendation from the Ad Hoc Committee regarding “Decoupling.” Decoupling is a policy promoted by NCEES to no longer require that the P&PE exam be taken subsequent to the completion of the requisite amount of approved engineering experience (the exam is still required prior to licensure). Sixteen states currently allow candidates to take the PP&E exam prior to gaining experience. The Ad Hoc committee recommends changing the law to allow decoupling, and presented specific revisions to the law for Council discussion.

Motion by C. Balascio, seconded by C. McAllister, to accept the Ad Hoc Committee’s proposed revisions to the Delaware Professional Engineers’ Act.

Discussion: M. Lennon proposed adding a clarification/corrected formatting to Section 2817. The heading of Section 2817(5) will read “Licensure without degree.”

Motion to revise Delaware Professional Engineers’ Act as proposed with addition as discussed, carried with one opposed (J. Kalmbacher).

Annual Report to Governor

Council reviewed a draft of the Annual Report. *Motion by R. Hayden, seconded by J. Tracey, to approve annual report as amended. Approved unanimously.*

Next Meeting -- Next meeting scheduled for Wednesday February 13, 2019 at a Kent County location TBA.

2019 Engineers’ Week Banquet, sponsored by Delaware Engineering Society, is scheduled for Thursday February 21. Law Enforcement & Ethics Committee member Alan Steinle will be honored as the Delaware Engineer of the Year.

Motion to adjourn by C. McAllister, seconded by J. Tracey. Approved unanimously.

Meeting adjourned at 3:56 p.m.

/jw